

**Shasta Head Start
Special Policy Council Meeting Minutes
Administration Office
June 23, 2020**

Time Convened: 9:32am

Meeting Adjourned: 9:39 am

Attendees:

Policy Council Members: Michelle Holvik Brenda Cecil-Ide Misty Brooks Lisa Cutts		Shasta Head Start Staff: Gordon Chatham Gloriana Rhodes
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Action Items:

<ul style="list-style-type: none"> • Program Goals and Objectives 	<ul style="list-style-type: none"> • Personnel Policies • Adjourn
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All actions taken by the Policy Council are submitted to the Board of Directors for oversight.

	AGENDA ITEM/TOPIC	DISCUSSION/SUMMARY
1.	Introductions & Brief Announcements	The meeting was called to order at 9:32am by Brenda Cecil-Ide. Gordon Chatham informed the PC that there were two action items that need approval.
2.	Program Goals and Objectives	Gordon Chatham presented the updated Program Goals and Objectives. A motion was made by Brenda Cecil-Ide and seconded by Michelle Holvik to approve the Program Goals and Objectives. Motion passed.
3.	Personnel Policies	Gordon Chatham reviewed the changes made to the Personnel Policies. A motion was made by Brenda Cecil Ide and seconded by Michelle Holvik to approve the Personnel Policies. Motion passed.
4.	Adjournment	A motion was made by Michelle Holvik and seconded by Lisa Cutts to adjourn the meeting at 9:39 am. Meeting adjourned.

Approved as to form and content:

Acknowledged:

Brenda Cecil-Ide, Policy Council Chair

John Pappas, Board of Directors Chair